



## Performa for Research Incentive for Extramural Research Grant (EMRG)

(Handwritten Form will not be accepted)

1.	Title of the Project	:	
2.	Name of the Scheme	:	
3.	Funding Agency	:	
4.	Date of the Sanction	:	
5.	Budget Approved	:	
6.	Duration of the Project	:	
7.	Reference/File No.	:	

Details of the Principal/Co-Principal Investigator from SGTU			
	PI	Co-PI	Co-PI
Name			
Emp ID			
Designation			
Department			
Faculty			
Mobile No.			
Email ID			
Bank Details			
IFSC code			
A/c No.			
Bank Name			
Bank Address			

### Declaration

All the above information is accurate to the best of my knowledge. If any information given above is found false/misleading, disciplinary action may be taken against me, and an incentive (if any) issued for the EMRG given above may be recovered from me. Further, I certify that I have not previously received any incentive for the same EMRG from SGT University.

**Date of Submission:** 21 May 2025

**Signature of the PI/Co-PI** \_\_\_\_\_

\_\_\_\_\_  
Verified by Faculty Research Coordinator

\_\_\_\_\_  
Recommendation & Signature of the Head

**Dean of Faculty**  
(with seal)

**List of Enclosures:**

- ☐ The amount received by SGTU must be verified by the Accounts department
- ☐ Copy of Sanction Letter
- ☐ Detailed project completion report and SE/UC certificate

**Steps for application and sanction of research incentive for EMRG:**

- (i) The completed application form and the mentioned enclosures, duly forwarded by the Dean, will be sent to the office of the Dean (R&D), SGT University.
- (ii) The Dean (R&D) office will check the submitted application for its value and recommend it to the competent authority for approval.

**Please note:**

The Dean has to check thoroughly for eligibility and then forward with remarks/ recommendations (according to the current research promotion policy guidelines)

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